

Ringgold County Board of Supervisors Minutes

March 23, 2020

The Ringgold County Board of Supervisors met in regular session Monday, March 23, 2020. The meeting was called to order at 9:00 A.M with the following members present: Kraig Pennington, Lyle Minnick and Ron Landphair.

A motion was made by Minnick, second by Pennington to approve the agenda with the addition of considering approval of county declaration of state of emergency.

AYES: Unanimous NAYS: None

Assistant Engineer Jared Johnson met with the Board to provide secondary roads updates. The group reviewed the current tube replacement policy for private driveways. Johnson recommended the Board consider a review of this policy at a later date to clarify some interpretive areas. The Board stated they just want to be consistent with each situation.

The crew continued to work on shouldering. To date P33, P46, P27 (south) and part of J23 are completed. The crew will finish shouldering J23 and P27 (north) this week leaving J20 to be completed, Johnson said. It is anticipated that all shouldering activities will be completed the week of March 30th, he said.

Blade men have been out in their territories cutting brush away from bridge ends and signs.

Spot rock was hauled to mud spots that have developed, Johnson reported. Gravel roads are in fairly good condition coming out of winter. Blades have yet to be out to work the roads, he said. They want to preserve the crust on the road as long as possible to shed the spring moisture.

Brush cutting was completed in the northeast territory.

Johnson said the crew has been out repairing and replacing signs that are damaged and/or lacking reflectivity.

The construction documents have been completed and reviewed. The department has requested from NRCS a 60-day extension which moves the deadline from July 3 to September 1. This was done to improve construction timing with seasonal low flows and provide the contractor with more time to plan and schedule construction activities, hopefully resulting in more and better bids, Johnson said. The county is now ready to solicit for bids.

The Board approved to publish notice setting a public hearing for Monday, March 30th at 9:30 a.m. in the Board of Supervisors Office for the NRCS EWP DSR5027-004 project construction plans/specifications and opinion of probable construction costs.

The Board reviewed fuel bids. They were as follows:

- Agriland FS, Inc.:
 - Unleaded supplier margin \$.04 & total \$1.7672
 - Diesel supplier margin \$.06 & total \$1.7273
 - No. 2 supplier margin \$.06
 - Diesel additive supplier margin \$.01 & total \$1.6594

- RK Fuels
 - Unleaded supplier margin \$.054 & total \$1.7812
 - Diesel supplier margin \$.054 & total \$1.7213
 - No. 2 supplier margin \$.054
 - Diesel additive supplier margin included & total \$1.6434
- United Farmers' Cooperative
 - Unleaded supplier margin \$.07 & total \$1.7972
 - Diesel supplier margin \$.13 & total \$1.7973
 - No. 2 supplier margin \$.07
 - Diesel additive supplier margin \$.00 & total \$1.7069

The Board moved forward with approval of the quote submitted by RK Fuels.

The Board moved forward with approval of the Windstream utility permit.

The initial plan for pavement markings, pending the price quotes, is to place pavement markings on P27, J23, P33, J20, P68 and P46.

Treasurer Debra Cannon met with the Board to review the February month end report for her department.

Auditor Amanda Waske met with the Board to review several items for their review and approval. The Board considered a one-time variance of the sick leave policy for an employee within the Sheriff's Office advancing hours necessary to cover guaranteed wages in light of COVID-19 guidelines. The Board moved forward with approval of this.

The Board reviewed one bid received for county-wide port-a-john services. The bid, from Cannon Port-A-Johns was \$85 per month for secondary roads and \$90 per month for conservation. Cannon noted the higher amount for Conservation is due to the higher frequency in servicing. The Board moved forward with approval.

The Board reviewed a password policy for the county. With requirements relating to cyber security, a policy is required to outline specifics of passwords for county officials accessing the network and email system.

Waske reviewed with the group the February month end report for her department.

Waske presented the Board with a proposed resolution declaring Ringgold County in a state of emergency. This will assist the county in applying for FEMA funds.

The Board adjourned at 12:25 p.m. for lunch.

At 1:30 p.m. the Board returned to review and consider approval of claims.

RESOLUTION RC20-59

WHEREAS, the Ringgold County Board of Supervisors do hereby to set a public hearing for Monday, March 30th at 9:30 a.m. in the Board of Supervisors Office for the NRCS EWP DSR5027-004 project construction plans/specifications and opinion of probable construction costs.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.
ATTEST: Amanda Waske, Auditor. Passed and approved March 23, 2020.

RESOLUTION RC20-60

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the fuel bid submitted by RK Fuels.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved March 23, 2020.

RESOLUTION RC20-61

WHEREAS, the Ringgold County Board of Supervisors do hereby approve Windstream utility permit.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved March 23, 2020.

RESOLUTION RC20-62

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the Treasurer's February month end report as presented by Treasurer Debra Cannon.

THEREFORE, a motion was made by Lye Minnick and seconded by Kraig Pennington stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved March 23, 2020.

RESOLUTION RC20-63

WHEREAS, the Ringgold County Board of Supervisors do hereby approve a one-time variance of the sick leave policy for an employee within the Sheriff's Office advancing hours necessary to cover guaranteed wages in light of COVID-19 guidelines.

THEREFORE, a motion was made by Lye Minnick and seconded by Kraig Pennington stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved March 23, 2020.

RESOLUTION RC20-64

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the Port-A-John bid submitted by Cannon Port-A-John Rentals.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved March 23, 2020.

RESOLUTION RC20-65

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the Password Policy for the county.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved March 23, 2020.

RESOLUTION RC20-66

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the Auditor's February month end report as presented by Auditor Amanda Waske.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved March 23, 2020.

RESOLUTION RC20-67

WHEREAS, Ringgold County has determined the impact from the Coronavirus Disease (COVID-19) Pandemic has disrupted government services and will endanger the health and safety of the citizens of Ringgold County; now

THEREFORE, BE IT RESOLVED that the County Board of Supervisors has declared a state of emergency authorized under Iowa State Statute and will execute the expenditure of emergency funds from all available sources, the invoking of mutual aid agreements and applying to the State of Iowa for assistance in response to this disaster.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved March 23, 2020.

RESOLUTION RC20-68

WHEREAS, the Ringgold County Board of Supervisors do hereby approve claims paid March 11, 2020.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved March 23, 2020.

RESOLUTION RC20-69

WHEREAS, the Ringgold County Board of Supervisors do hereby approve claims paid March 25, 2020.

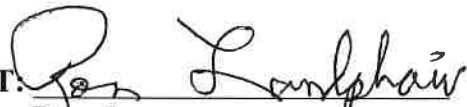
THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.


The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved March 23, 2020.

A motion was made by Minnick, second by Landphair to approve the March 18, 2020 minutes and today's minutes. Motion carried.

There was no further business. A motion was made by Minnick and seconded by Pennington to adjourn the meeting at 1:45 p.m.

ATTEST: 
Board of Supervisors


Ringgold County Auditor