

## **Ringgold County Board of Supervisors Minutes April 27, 2020**

The Ringgold County Board of Supervisors met in regular session Monday, April 20, 2020. The meeting was called to order at 8:30 A.M with the following members present: Kraig Pennington, Lyle Minnick and Ron Landphair.

A motion was made by Pennington, second by Minnick to approve the agenda with the addition of review courthouse roof repair bid.

AYES: Unanimous NAYS: None

Assistant Engineer Jared Johnson met with the Board to provide secondary roads updates. Johnson presented the Board with the final pay voucher for the P14 bridge project. The Board moved forward with approval which finalizes this project.

Johnson then presented the Board with the contract award for the Routh Box project to Gus Construction and delegated the signing authority in DocExpress to Interim County Engineer Todd Hagen.

The Board reviewed quotes for the pavement markings project. The project is set to include J20, P46, P27, P33 and J23 from Hwy 25 to the City of Diagonal. Edge lines and center lines will be on all roads except P27 south of highway 2 and P33, where these will just have a center line. The bids received were as follows: QSI \$48,772.65 and Iowa Plains Signing \$53,247.15. The Board moved forward with approval of the QSI quote.

The department has been in coordination with utility companies about relocations for the 240<sup>th</sup> street project. Communications between the coop and Kyle Carsten, the department is tentatively planning on beginning construction May 27<sup>th</sup>.

Johnson updated the Board on the various work orders. Spot rock was hauled to the Northwest and Northeast territories along the locations on culvert replacements. Rock will continue to be hauled this week. The department has been receiving loads of pipe from the pipe order.

Located on P56 South of 250<sup>th</sup> street, also known as the Shaha pipe, the crew replaced the existing deteriorated 54" CMP with new 54" CMP. Revetment was placed at the inlet and outlet.

The crew replaced existing deteriorated 24" CMP with new 24" ADS, on 310<sup>th</sup> Ave. south of 260<sup>th</sup> street. Revetment was place at the inlet and outlet.

The crew replaced existing deteriorated 30" CMP with new 30" ADS on 310<sup>th</sup> Ave North of 310<sup>th</sup> street. Revetment was placed at the inlet and outlet.

The crew also repaired erosion at outlet on 310<sup>th</sup> Ave South of J55. Revetment was placed at the inlet and outlet.

The crew replaced deteriorated 30" concrete culvert with new 30" ADS located on 280<sup>th</sup> Street East of P46.

They replace deteriorated 24" CMP with new 24" ADS located on 280<sup>th</sup> Street East of P46.

The crew also replaced deteriorated 24" CMP with new 30" ADS. Located at the intersection of 280<sup>th</sup> Street and 240<sup>th</sup> Ave.

We replaced deteriorated 30" CMP with new 30" ADS at the intersection of 280<sup>th</sup> Street and 210<sup>th</sup> Ave. Revetment was placed at the outlet.

The crew cleared trees and vegetation from ROW on 262<sup>nd</sup> Ave south of 180<sup>th</sup> Street for a half mile. They also reshaped roadway and ditches and installed new cross road culvert.

FEMA projects have made a little movement in the review process. Two of the projects have been moved along to the state for review. The department will continue to stay in communications with FEMA to keep projects moving. The department is planning and will begin working the FEMA repairs into the schedule.

Further ROW discussion was held with the adjacent landowners last week regarding the Washington 20 project. Field measurements indicate more ROW exists than the original 50' establishment. Johnson found that 200<sup>th</sup> Street was regraded around 1949. It is assumed additional easement was obtained for this construction, however, no record of this can be found. After discussions with the landowners they agree to donate the easement from 50' to 80' as it has been used as roadway as far back as anyone can remember. The County will then purchase any additional easement as originally proposed. The department has accepted the proposal from Imact7G to complete the hazardous material testing. Cost of this service will total \$980.

A proposal has been delivered for geotechnical services by Allendar Butzke at a cost of \$9900. The department has been in contact with a couple other geotechnical companies, Terracon and Team Services, requesting proposals. The department will continue developing the plan set.

A crack filling crew will be here the first part of this week to finish work on P46.

Work on P27 from HWY 2 to J23, weather depending, is expected to begin late Tuesday into Wednesday this week.

The Board reviewed quotes for a salt/sand shed for secondary roads. After reviewing all bids, it was the recommendation of Pennington to award to local contractors as follows: Materials-Diagonal Building Products; Labor-Brad England; Concrete-Judd Bowen.

Treasurer Debra Cannon met with the Board to review the March month end report for her department. Cannon also reported tax collections for the year are right on track at roughly 95% collected thus far. She stated she has no concerns at this time with revenue for the county. Many people have utilized the online feature for payments as well as the drop box at the west entrance of the courthouse, she said.

EMA Director Mel Burton met with the Board via conference phone. Burton explained she is working to issue a county ID card to various county employees. The main purpose would be for volunteers during a natural disaster. The card will provide these individuals access to the site and will allow Burton to track those volunteers. At a later date, when/if the Supervisors approve a card access program to courthouse doors, these cards will also double as a key to the building. The Board stated they are in favor of the program and asked that she determine who needs the card. They suggested possibly reach out to other counties to see what their process is. Burton stated all of Public Health has already been issued these cards.

Sheriff Rob Haley and Civil Clerk Liz Mederos met with the Board to review the quarterly department for the department.

Auditor Amanda Waske reviewed with the Board the month end report for her department and the Board moved forward with approval.

The Board tabled approval of the amended appropriations and the approval of generator bids.

The Board reviewed a quote from Commercial Roof Coaters, Inc., for minor repairs to the roof of the courthouse.

#### **RESOLUTION RC20-92**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve final pay voucher for BRS-C080(65)--60-80 (P14 Bridge).

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 27, 2020.

#### **RESOLUTION RC20-93**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the bid and contract award for BROS-SWAP-C080(73)--FE-80 (Routh Box) and delegate contract signing authority for BROS-SWAP-C080(73)--FE-80 in DocExpress to Todd Hagen, Interim County Engineer.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 27, 2020.

**RESOLUTION RC20-94**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the pavement marking quote from QSI in the amount of \$48,772.65.

THEREFORE, a motion was made by Kraig Pennington and seconded by Ron Landphair stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 27, 2020.

**RESOLUTION RC20-95**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the salt/sand shed project at secondary roads with the building purchased from Diagonal Building Products, the construction done by Brad England and concrete complete by Judd Bowen. THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 27, 2020.

**RESOLUTION RC20-96**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the Treasurers March month end report as present by Treasurer Debra Cannon. THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 27, 2020.

**RESOLUTION RC20-97**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the reappointment of Robert Creveling to the Veterans Affairs Board.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 27, 2020.

**RESOLUTION RC20-98**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the Sheriff's quarterly report as presented by Sheriff Rob Haley and Civil Clerk Liz Mederos.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 27, 2020.

**RESOLUTION RC20-99**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the Auditor's March month end report.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.  
ATTEST: Amanda Waske, Auditor. Passed and approved April 27, 2020.

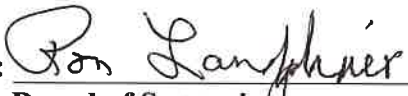
**RESOLUTION RC20-100**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the quote from Commercial Roof Coaters Inc., for repairs to the courthouse roof.  
THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.  
ATTEST: Amanda Waske, Auditor. Passed and approved April 27, 2020.

The Board tabled approval of the minutes.

There was no further business. A motion was made by Pennington and seconded by Minnick to adjourn the meeting at 12:55 p.m.

ATTEST:   
Board of Supervisors

  
Ringgold County Auditor