

## **Ringgold County Board of Supervisors Minutes June 9, 2020**

The Ringgold County Board of Supervisors met in regular session Tuesday, June 9, 2020. The meeting was called to order at 9:00 A.M with the following members present: Kraig Pennington, Ron Landphair and Lyle Minnick.

A motion was made by Pennington, second by Minnick to approve the agenda.  
AYES: Unanimous NAYS: None

Assistant Engineer Jared Johnson met with the Board to provide secondary roads updates. The majority of the roadway grading has been completed on the 240<sup>th</sup> street project. Roadway top is complete and ditches are near being finished, Johnson said. Pending rainfall events this week, dirt work along with spreading of top soil should be completed. Remaining items to be completed are granular surfacing material, seeding, and silt fence for ditch checks. Provided weather cooperates, Johnson anticipates completing this project within five days. The Board stated they are very happy with the progress of the project and how nice it is turning out.

The total patcher has made a complete trip around the county to fill all major pot holes. The patching crew is now making the second trip around the county repairing the smaller holes and pavement edges.

Mowing activities have been directed to the Northeast part of the county. J20 and P68 have been mowed with one pass on each side. After mowing on P64 is complete, mowing activities will be focused in the Southeast part of the county.

The new seal coat at Sun Valley Lake has been bleeding. The crew spread additional chip rock on the roadway to control this. This road will continue to be monitored for bleeding and coated with chip rock when required.

Work order update:

WO 613 & 615: Ditch and clear brush along 190<sup>th</sup> Street between 270<sup>th</sup> Ave. and 280<sup>th</sup> Ave. (W.O. 613). Brush and ditched material is to be used for fill material at pipe replacement (W.O. 615). Replace existing damaged boiler pipe with new 48" ADS. Flume water to existing natural flow line. Place revetment at flume. FEMA culvert replacement. (In Progress)

WO 581: Replace existing deteriorated and separated 36" concrete culvert with new 42" x 60" ADS culvert. Place revetment and broken concrete pipes at outlet. Located on 110<sup>th</sup> Ave. south of 320<sup>th</sup> Street. (Complete)

Johnson reported on the Washington 20 project. Easement offers for permanent and TCE have been sent. The project requires an additional 2.55 acres of permanent easement. All landowners involved are in agreement to provide all easement needed to complete the project. The department has completed the final plan set. Interim Engineer Don Staley is in the process of reviewing the plans. It is planned to turn check plans in for the July deadline, which will put the project in the November letting.

A date of June 18<sup>th</sup> has been set for a preconstruction meeting for the Routh Box project.

The crew began gathering materials for the falsework on the Rice 20 project.

Johnson reported that QSI completed all road striping activities in the county last week. The group will have ongoing conversations to potentially stripe additional roads as they are repaired and/or as funds allow.

The Board met with the following department heads to discuss reopening county facilities: Assessor Melinda England, Sheriff Rob Haley, Engineer Jared Johnson, Recorder Kisha Martin, Veterans Affairs Director Dennis Adkisson, Veterans Affairs Commissioner Cathy Kilgore, Janitor Spencer Lumbard, Treasurer Debra Cannon and Public Health Director Becky Fletchall. Fletchall stated Ringgold County added two new COVID-19 cases yesterday. She added Ringgold County is currently in Phase 1, reflecting the National Health guidelines. It is her recommendation to remain closed at this time. She explained because we are a small county, if cases were to spread through the courthouse, it could potentially wipe out her department as well as others. This could severely impact county provided services. Adkisson and Kilgore stated they would like to remain closed with doing business by appointment only. They are not only concerned for the health and safety of their visitors, but theirs as well. Cannon added while they have received complaints about the courthouse not being open to the public, they are able to conduct a large amount of their business by appointment and online. It was decided to continue business as is, by appointment only, and reconvene on June 29<sup>th</sup> to reevaluate.

Sheriff Rob Haley met with the Board to review quotes received for a new computer, server, and hand held radio for the department. Sheriff Haley received two quotes for both the server and computer. They are as follows:

Mainstay Systems: server \$6,090 with set up fee of \$490; computer \$1,010 with set up fee of \$120.

Shirley & Dave's: server \$4,938.65 with set up fee of \$490; computer \$1,267.04 with set up fee of \$120.

It is the recommendation of Sheriff Haley to move forward with the server quote from Shirley & Dave's and the computer quote from Mainstay Systems. Landphair is in favor of the server purchase through Shirley & Dave's but not the quote from Mainstay for the server as he would like to see the bid go to the local bidder.

Sheriff Haley presented a quote for a new hand held radio that will provide better coverage across the county. The quote from Unplugged Wireless is \$4,989. Ideally, Haley stated he will eventually need six total radios. Due to cost, at this time, he is proposing the purchase of one. The Board agreed to move forward.

Auditor Waske presented the Board with the proposed three-year agreement with Cost Advisory Services. This plan is required to recover county indirect costs on the DHS Quarterly Local Administrative Expense Reports. The Board moved forward with approval.

Auditor Waske reviewed the Canvass for the Primary 2020 Election results. The Board moved forward with approval.

The Board reviewed claims that were paid June 3, 2020.

**RESOLUTION RC20-115**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the bid from Shirley & Dave's Computers for a new server at the Sheriff's Office as presented by Sheriff Rob Haley.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: none.

ATTEST: Amanda Waske, Auditor. Passed and approved June 9, 2020.

**RESOLUTION RC20-116**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the quote received from Mainstay Systems for the purchase of a new computer for the Sheriff's Department as presented by Sheriff Rob Haley.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Pennington, Minnick. NAYS: Landphair.

ATTEST: Amanda Waske, Auditor. Passed and approved June 9, 2020.

**RESOLUTION RC20-117**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the bid from Unplugged Wireless for \$4,989 to purchase a handheld radio.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: none.

ATTEST: Amanda Waske, Auditor. Passed and approved June 9, 2020.

**RESOLUTION RC20-118**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the claims that were paid on June 3, 2020.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: none.

ATTEST: Amanda Waske, Auditor. Passed and approved June 9, 2020.

**RESOLUTION RC20-119**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the canvass of Primary 2020 Election results.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: none.

ATTEST: Amanda Waske, Auditor. Passed and approved June 9, 2020.

**RESOLUTION RC20-120**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the three-year agreement with Cost Advisory Services.

THEREFORE, a motion was made by Kraig Pennington and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: none.

ATTEST: Amanda Waske, Auditor. Passed and approved June 9, 2020.

A motion was made by Pennington, second by Minnick to approve the minutes. Motion carried.

There was no further business. A motion was made by Minnick and seconded by Pennington to adjourn the meeting at 12:07 p.m.

ATTEST:

  
Board of Supervisors

  
Ringgold County Auditor