

## **Ringgold County Board of Supervisors Minutes May 13, 2019**

The Ringgold County Board of Supervisors met in regular session Monday, May 13, 2019. The meeting was called to order at 9:00 a.m. with the following members present: Kraig Pennington, Lyle Minnick, and Ron Landphair

A motion was made by Lyle Minnick and seconded by Ron Landphair to approve the agenda. AYES: Unanimous. NAYS: None.

Recorder Kisha Martin met with the Board to review the quarterly report for her department. Martin went on to review the quote for purchase of new desks for her office from Iowa Prison Industries for \$3,398. She plans to pay for a portion this fiscal year then a portion in FY20.

The group discussed a possible ordinance for ATV's on county roads. If passed, this would allow for the legal use of ATV's on county roads (ditch to ditch). The group discussed this should be restricted to county roads only. The Board explained, each city establishes their own ordinances, therefore, this proposed ordinance would have no effect on cities. Martin stated she received ordinances from other counties to use as a guide and has met with County Attorney Spurrier to discuss. She found that some require proof of insurance upon registering their ATV. The proposed ordinance would require each ATV driving on county roads purchase a license through the County Recorder's Office. Martin suggested the fee be minimal at \$10. The group went back and forth on the requirement of providing insurance upon registering. It was mentioned people who register vehicles in the county are not required to provide proof of insurance. Minnick questioned the county's liability. The group will discuss more in depth with County Attorney Spurrier before moving forward.

The Board met with Janitor Spencer Lumbard to discuss his request for a pay increase beginning FY20. Pennington questioned why this was not discussed during budget workshop. Lumbard stated he recently noticed a job opening at the Diagonal Community School for a Janitor/Bus Driver for \$18/hour, with \$150/month insurance stipend. He feels with his longevity; he should be compensated closer to what Deputies in the Courthouse make as well as Dispatchers at the jail. The Board would like to discuss this further.

The Board approved the transfer of \$4000 within service area 1 to the medical examiner line item.

The Board recessed at noon for lunch.

At 1:15 p.m. Minnick moved to open the public hearing for the vacation of that portion of 160th Street originally established as "TP Line Road: on November 30, 1872 (See Road Record Book B, page 66)", lying between Section 32, T70N, R30W and section 5, T69N, R30W of Ringgold County, Iowa, commencing 1,160 feet East of the NW corner of said Section 5 and thence running East approximately 800 feet. Motion second by Landphair. Motion carried. There was no one present for the hearing. No written comments were received prior to the hearing. Assistant to Engineer Justin Frost reported landowners on both sides of the road are in agreement

with the proposed closure. Minnick moved to close the public hearing at 1:21 p.m. Motion second by Landphair. Motion carried. The Board moved forward with approval of the proposed vacation

Frost updated the Board on the road leading to the Caledonia Pioneer Cemetery. Frost took a look at the access road to the Caledonia Cemetery. Dan Coulson called again wondering if it will get attention before Memorial Day (May 27th).

Per Frost, it looks like the main issue is some erosion and tractor ruts for about 250 feet on the first hill from the entrance off J55. There is some old road rock still present on access road on the hill. The entire length of the access road from J55 to the cemetery is approximately 3/8 of a mile.

Road Superintendent Rod Shields and Assistant to Engineer met with the Board to provide secondary roads updates. Frost reviewed costs of the P68 project as well as the current rock report for each territory. Shields reported part of the crew is patching on P68 this week. They are also working on a pipe on P64 south of highway 2.

Shields requested permission to move forward with seeking bids on a new cab and chassis, diesel preferably.

Denco submitted a bid for patching box culverts; prices vary based on size of culvert and depth of project. Shields stated there are several that are coming apart at the joints. This is causing problems under a number of the roadways. Denco can come in and flush them out and repair as needed. Denco suggested providing for a set dollar amount, and they can repair as many as possible within those financial guidelines.

The group reviewed the list of projects in order of priority where the design work currently resides with Calhoun Burns. Frost stated the priority is as follows: Riley 12 bridge, 110<sup>th</sup> street in Tingley Township, then the 240<sup>th</sup> street project south of Mount Ayr.

Shields stated he may rent a heavy double drum to smooth out P68 south, alleviating the "wrinkles", in hopes to save the road. They may have to go over with another lift.

Shields stated there are several pipes where One-Calls have been made. There are four on P68 to replace, he explained. It is cost prohibitive to line some of these pipes, therefore, they will replace them completely with a new pipe. There are 5 pipes on P64, south of J55 to place. Shields stated everywhere there is a steal post on a road is where a culvert will be replaced. There is a crew working north of Mount Ayr, near Loch Ayr, putting in a culvert. Pennington questioned the status of the Steve Taylor pipe. Shields said it needs to be dry before a crew can move to that location, because of where the dirt is coming from and with it being on a dirt road.

Frost reported he submitted a claim for damage through FEMA on various bridges and pipes throughout the county from heavy rainfall this Spring. Frost confirmed that Nathan Hauge will remain on as an intern through the summer as his help is valuable in the office.

Shields requested that Shop Foreman Mike Higday and Shop Mechanic Ron Ruby be reimbursed \$30 per month for their cell phone. Shields stated both use them frequently for parts research and ordering, and they receive several work-related calls each day.

Interim Engineer Don Staley provided the Board with an update via email. The 110<sup>th</sup> Street project is currently being designed by Calhoun Burns. Staley has made a few changes to the agreement the county has with Calhoun Burns for the 240<sup>th</sup> street project. He is waiting to hear back from them on approval to move forward. Staley informed Calhoun Burns of our intentions to preserve the Riley 12 bridge and restore it as opposed to complete replacement. Calhoun Burns agreed to amend the contract at a lower cost, Staley reported. After investigating the P68 resurfacing product used, it is his recommendation to not utilize the same on the Sun Valley road resurface project.

At 3:00 p.m. the Board interviewed engineer candidate John Jones.

After more discussion, the Board agreed to not move forward with a pay increase for Spencer Lombard at this time.

The Board reviewed claims that were paid on Wednesday, May 8<sup>th</sup> (see separate claims register).

The Board returned to the discussions of cell phone reimbursement for Higday and Ruby. The Board suggested purchasing a computer for the shop for them to use for researching parts, then ensuring there is a working radio in the shop for employees to reach them during the day, as well as the already available landline phone. At this time, the Board is not in favor of moving forward with cell phone reimbursement.

#### **RESOLUTION RC19-88**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the Recorder's Quarterly report as presented by Recorder Kisha Martin.

THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such.

The vote on the resolution: AYES: All. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved May 13, 2019.

#### **RESOLUTION RC19-89**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve Recorder Kisha Martin's request for purchase of office furniture.

THEREFORE, a motion was made by Ron Landphair and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: All. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved May 13, 2019.

#### **RESOLUTION RC19-90**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve to transfer \$4000 within service area 1 to the medical examiner line item.

THEREFORE, a motion was made by Ron Landphair and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: All. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved May 13, 2019.

**RESOLUTION RC19-91**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve to vacate that portion of 160th Street originally established as "TP Line Road: on November 30, 1872 (See Road Record Book B, page 66)", lying between Section 32, T70N, R30W and section 5, T69N, R30W of Ringgold County, Iowa, commencing 1,160 feet East of the NW corner of said Section 5 and thence running East approximately 800 feet.

THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such.

The vote on the resolution: AYES: All. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved May 13, 2019.

**RESOLUTION RC19-92**

WHEREAS, the Ringgold County Board of Supervisors do hereby approve claims that were paid on Wednesday May 8, 2019 (see separate claims register).

THEREFORE, a motion was made by Ron Landphair and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: All. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved May 13, 2019.

A motion was made by Lyle Minnick and seconded by Ron Landphair to approve the minutes.

There was no further business. A motion was made by Ron Landphair and seconded by Lyle Minnick to adjourn the meeting at 4:38 p.m.

  
Board of Supervisors Chairman

ATTEST:   
Ringgold County Auditor